

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 07 May 2013 at 7.00pm in the Rhos Community Centre

Presiding Councillor M Spooner

Present Councillors A Threlfall A Melen R Lewis E Harris G Davies G Threlfall D Lewis D Atkins A Kingra K Taylor A Thomas

Apologies P Vine L Tams N O'Sullivan

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor A Threlfall be appointed Chairperson for 2013/14.

(Councillor A Threlfall in the Chair)

RESOLVED that Council record its appreciation to Councillor M Spooner for her service as Chairperson in 2012/13.

3 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

4 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted without amendment.

5 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor A Kingra be appointed Vice-Chairperson for 2013/14.

6 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chairperson, Vice-Chairperson, Councillors G Threlfall, A Melen, D Atkins, D Lewis and G Davies be appointed to the Finance and Development Committee for 2013/14.

7 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council, and that Council's policy be reaffirmed as per Minute 9 of Council on 04 May 2010.

8 OPEN FORUMS

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and April.

9 AREA COMMITTEE OF ONE VOICE WALES

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

10 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS

RESOLVED that Councillors A Threlfall and G Threlfall represent Council.

11 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership of the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

12 FINANCIAL STATEMENT

The Clerk presented the Council's Financial Statement for the year ending 31 March 2013. RESOLVED that the statement be approved subject to audit.

13 ANNUAL INVESTMENT STRATEGY 2013/14

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted.

14 RISK ASSESSMENT

The Clerk tabled the Risk Assessment as amended and adopted by Council (Minute 37.1, Council 07 June 2011 refers) for Members' consideration. RESOLVED adopted without further amendment.

15 CHAIRPERSON'S ALLOWANCE

RESOLVED that the Chairperson's Allowance for 2013/14 be in the sum of £400.00.

16 SIGNING CHEQUES AND FINANCIAL TRANSFERS

RESOLVED that current arrangements be endorsed, and that three signatories from Councillor A Threlfall, E Harris, P Vine, D Atkins, N O'Sullivan, L Tams and/or the Clerk sign cheques and financial transfers.

The meeting ended at 7.15 pm.

Signed

Dated 04 June 2013

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 May 2013 at 7.16pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen R Lewis E Harris G Davies G Threlfall D Lewis D Atkins A Kingra K Taylor A Thomas M Spooner

Apologies P Vine L Tams N O'Sullivan

17 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 7 - Planning Applications at the start of the meeting.

18 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 02 April 2013 be confirmed as a correct record.

19 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 02 April 2013 be confirmed as a correct record.

20 MATTERS ARISING

1. Further to Minute 207 regarding issues raised with Neath Port Talbot CBC, RESOLVED that the updates provided by Councillor D Lewis be noted.
2. Further to Minute 210.1 relating to repairs at the Rhos Park Playground, RESOLVED that action taken by the Clerk, in consultation with the Chair and Vice Chair, in order to expedite the repairs at the cost indicated to Council, be endorsed.
3. Further to Minute 210.2 relating to Alltwen Park, RESOLVED that the Clerk's report on discussions with Neath Port Talbot CBC be noted.

21 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

21-24)	Staff	Wages, Expenses)	
25)	City & County of Swansea	Pension Contributions)	2055.53
26)	Prudential	Pension Contributions)	
27	HMRC	Income Tax and NI	503.91
28	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00

29	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
30	Corona Energy	Gas Alltwen CC	444.86
31	British Gas	Electricity Rhos CC	67.60
32	British Gas	Gas Rhos CC	314.37
33	Dwr Cymru Welsh Water	Water Charges Alltwen CC	129.10
34	Dwr Cymru Welsh Water	Water Charges Rhos CC	132.00
35	Neath Port Talbot CBC	Trade Refuse Charge Alltwen CC	172.73
36	Neath Port Talbot CBC	Trade Refuse Charge Rhos CC	172.73
37	Ecosolve Ltd	Playing Field Maintenance 3	504.00
38	Hayes Electrical	Electrical Repairs Alltwen CC	214.32
39	Lliw Building Supplies	Building Materials	32.73
40	Alltwen RFC	Grant Training Paddock	2500.00
41	Alltwen Parent & Toddler Group	Donation	150.00
42	NSPCC Cymru	Donation	75.00
43	Age Concern Neath Port Talbot	Donation	75.00
44	West Glamorgan Council on Drug and Alcohol Abuse	Donation	100.00
45	Alltwen School PTA	Donation	300.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	March Income	199.50
2	Rhos AFC	March Income PF	95.00
3	Alltwen CC	April Income	474.50
4	Rhos CC	April Income	236.00
5	Rhos AFC	April Income PF	195.00
6	Rhos AFC	Peppercron Rent Rhos Pavilion	1.00
7	HMRC	VAT Refund	11176.21
8	NPT CBC	S 106 Funding	24462.00
9	NPT CBC	CC Footpath Grant 12/13	389.27

RESOLVED that the sum of £9,000.00 be transferred from the Council's Business Account to its Current Account.

22 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this item, left the Chamber and took no part in the voting thereon)

RESOLVED no objection to the following applications -

12/0577	Residential Development (Amended Plans)	Land at rear of 26 Graig Road Alltwen
13/0097	Extension	160 Ty'n y Cae Alltwen

RESOLVED no objection to the following applications, although Council notes that they have been determined and assumes that the NPT CBC arboricultural officer is in agreement -

13/0013	Work on TPO Trees	73 Waun Daniel Rhos
13/0221	Work on TPO Trees	67 Waun Daniel Rhos

RESOLVED no objection to the following application subject to strict adherence to the requirement for “domestic” use only -

12/1065	Retention and Completion of Domestic Garage	Ty'n yr Henlle Bungalow Wernddu Road Alltwen
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RESOLVED that an objection be made to the following application for the reasons indicated -

13/0038 Residential Development Alltwen Industrial Estate Lon Hir Alltwen

- Council notes the combination of developments approved or under consideration for this area, and is concerned that they will have an adverse cumulative effect. In particular, there are already traffic issues along Edward Street and Lon Hir, and specifically at the junction of Lon Hir with the Alltwen Roundabout, where a school is located. This proposal is bound to exacerbate those problems. The area served by this junction and the Lon Hir and Edward Street roads is, effectively, one long cul de sac, and there is no effective alternative emergency access available or deliverable. No further development should be contemplated for this area, unless a second access / egress for this area can be identified and delivered, in a manner that does not further compromise Lon Hir and Edward Street.
- On the basis of current experience, there are concerns about surface water drainage, particularly given the topography and geology of the area, and the apparent need for attenuation
- Foul sewer problems have occurred in this area in the past, and an upgrade of the DCWW sewer should, therefore, be required before contemplating any further development.

23 MAINTENANCE

There were no substantive reports relating to maintenance.

24 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to community centre management.

25 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

26 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 30 April 2013 be adopted.

27 GELLINUDD HOSPITAL

The Clerk reminded Members that the Abertawe Bro Morgannwg University Health Board was currently consulting on proposals in respect of Gellinudd Hospital. He referred to the presentation made to Council in November 2012 and to the views expressed by Council at the time (Minute 135 of Council on 27 November 2013 and Minute 141.2 of Council on 04 December 2012 refer).

Members reflected on the views expressed within the community during the present consultation and on further information received at the consultation events. Council agreed to reinforce its concerns based on the need for the facility, and the lack of robustness in making satisfactory alternative arrangements with other partners in the care sector. Council RESOLVED to object to the proposal to close Gellinudd Hospital, and to request that the Health Board consider its views at both stages of the consultation concurrently.

28 BRYNMORGRUG PLAYGROUND

The Clerk summarised the current situation regarding refurbishment of the playground, the procurement of furniture and road signs. RESOLVED that the decision to purchase a new litter bin be endorsed and Neath Port Talbot be invited to provide and pay for two highway safety signs.

Further RESOLVED that an event be held to “open” the playground and that arrangements be made by local Members accordingly, in consultation with the Clerk.

29 ALLTWEN PRIMARY SCHOOL GOVERNING BODY

RESOLVED that Councillor A Melen be nominated to continue representing the Council on the Governing Body of Alltwen Primary School when her current term of office ends in September 2013.

30 RHOS GARDENING CLUB

The Clerk reported that due to a lack of volunteers, the Rhos Gardening Club had decided to disband, and requested that the Council arrange to dispose of the container situated in Rhos Park. RESOLVED that the request be agreed.

31 RHOS PAVILION

The Clerk referred to correspondence with Rhos AFC and reports submitted to Council since 2011 on a proposed agreement that would allow the Club to use the Pavilion for storage, in return for a peppercorn rent and a commitment to maintain the building. The terms of the Agreement had previously been agreed by Members and were again outlined by the Clerk. RESOLVED that the Agreement be endorsed.

32 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated -

2 Pontardawe RFC Request for Concert Support
The request for financial support be not acceded to.

4 NPT Children and Young People's Partnership Summer Playschemes 2013
Council agree to the use of its Park and Community Centre.

RESOLVED that the following items of correspondence be noted -

1	One Voice Wales	Training Opportunities and Journal
3	One Voice Wales	Information on WG Consultation
5	South Wales Police	Letter re Policing Issues
6	NPT CBC Chief Executive	Letter re WG Website Support

33 ANY OTHER URGENT BUSINESS

RESOLVED as follows -

1. The Clerk make enquiries regarding progress with the appropriate authorities on a memorial to the Gleison Colliery miners.
2. The report from Councillor D Lewis regarding the benefits arising for the village of Alltwn following the development of the Mynydd y Betws Wind Farm be noted.

The meeting ended at 9.14 pm

Signed

03 June 2013

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 June 2013 at 7.00pm in the Alltwn Community Centre

Presiding Councillor A Threlfall

Present Councillors P Vine G Threlfall G Davies N O'Sullivan L Tams M Spooner A Melen

Apologies Councillor R Lewis D Lewis K Taylor D Atkins A Thomas A Kingra

34 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting

35 MINUTES OF THE ANNUAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Annual Meeting of Council held on 07 May 2013 be confirmed as a correct record.

36 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 07 May 2013 be confirmed as a correct record.

37 MATTERS ARISING

1. Further to Minute 27 regarding Gellinudd Hospital, RESOLVED that the Clerk make enquiries about the process of taking the decision on the future of the Hospital.
2. Further to Minute 29 relating to the Alltwn Primary School Governing Body, Councillor A Melen thanked Council for nominating her. She also thanked Members for the support shown for the School following the recent Estyn Report, in respect of which she was confident that the resultant Action Plan would generate a beneficial effect. RESOLVED that the sentiments expressed be noted.
3. Further to Minute 33.2 regarding the Mynydd y Betws Wind Farm Panel, the Chairman read a statement from Councillor D Lewis in his absence. RESOLVED noted that Nicola O'Sullivan and Rowland Lanchbury had been nominated by Councillor Lewis as resident representatives for Alltwn on the Panel, in view of their expertise in dealing with grant funding and community participation, and that they would be undertaking these duties as residents unconnected with their respective roles with Cilybebyll Community Council.

38 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

46-49)	Staff	Wages, Expenses)	
50)	City & County of Swansea	Pension Contributions)	1248.16
51)	Prudential	Pension Contributions)	
52	HMRC	Income Tax and NI	486.98
53	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
54	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
55	Corona Energy	Gas Alltwen CC	326.99
56	British Gas	Electricity Rhos CC	65.74
57	British Gas	Gas Rhos CC	375.18
58	Afan Landscapes	Tree Surgery, Harry's Park	240.00
59	Glamorgan Press	Stationery	138.00
60	Aber Valley Heritage	Donation	100.00
61	Trade UK	Building Materials	114.90
62	R Lanchbury	Quarterly Reimburse Expenses	271.35
63	Cotton & Sons	Cleaning Materials	165.65
64	Sherwood Florist	Chairperson's Presentation	25.00
65	Calico UK	Website Domain Name	18.00
66	Lyn Llewellyn Internal Audit	Internal Audit Fee 2012/13	265.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	May Income	197.50
2	Rhos CC	May Income	249.00
3	Rhos AFC	May Income PF	60.00
4	NPT CBC	Footpath Grant 2013/14	633.10

RESOLVED that the sum of £5,000.00 and £400.00 be transferred from the Council's Business Account to its Current Account and Chairperson's Account respectively.

39 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications, subject to the views of the NPT CBC arboricultural officer -

13/0372	Work on TPO Trees	23 Maes y Gornel Rhos
13/0445	Work on TPO Trees	67 Delffordd Rhos

RESOLVED that no objection be made to the following applications -

13/0435	Extensions	19 Pen y Graig Road Alltwen
12/0647	Detached Dwelling	Plot adj 102/104 Neath Road Gellinudd

RESOLVED that no observations be made on the following application, given the decision of NPT CBC on the previous application, to which this Council objected -

13/0428 Retention and Completion of 7 Mill Row Alltwen building for use as Care Home

40 MAINTENANCE

There were no substantive reports relating to maintenance.

41 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports relating to community centre management.

42 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

43 AUDIT OF ACCOUNTS 2012/13

The Clerk reported that the Council's internal auditor had completed his report, which indicated that there were no matters that needed to be drawn to the Council's attention. RESOLVED that the Clerk be authorised to complete the Annual Governance Statement, that he and the Chairperson be authorised to sign the Annual Return, and that the accounts be referred to the external auditor appointed by the Wales Audit Office for consideration.

44 COMMUNITY CEMETERY MAINTENANCE

The Clerk reported on Council's previous practice of assisting with the cost of cemetery maintenance within the community, and confirmed that a budget of £3000 had been set aside by Council for donations which included cemetery maintenance. RESOLVED that a budget of £850 be agreed leaving £2150 for general donations, and that contributions in the following sums be made –

- Capel yr Alltwen £350
- Ebeneser Rhos £200
- St John's Cilybebyll £200
- St John's Church Memorial Garden Alltwen £100

45 HARRY'S PARK

The Clerk advised Members that following the decision in respect of the landscape works for Harry's Park, tenders had been invited for the supply of playground equipment and surfacing. A workshop on submissions had been scheduled before a report could be submitted to the Finance and Development Committee. RESOLVED that the report be noted.

46 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

- | | | |
|---|-----------------------------------|---|
| 1 | One Voice Wales | Information on 2013 Conference |
| 2 | DEFRA | Consultation on Future Management of Private Water Supply Pipes |
| 3 | Commission on Devolution in Wales | Information on Public Meeting |
| 4 | Tidal Lagoon (Swansea Bay) | Information re Presentation Events |

RESOLVED that the following item of correspondence be actioned as indicated

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- | | | |
|---|---|-----------------------------------|
| 5 | RES | Invitation to Windfarm Site Visit |
| | Clerk to check whether Councillor D Atkins will attend. | |

47 ANY OTHER URGENT BUSINESS

There were no substantive items of any other business for information.

The meeting ended at 8.09 pm

Signed

Dated 02 July 2013

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 11 June 2013 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor A Threlfall

Present Councillors A Melen G Threlfall D Lewis A Kingra

Apologies Councillor G Davies D Atkins

48 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

49 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

50 HARRY'S PARK PLAYGROUND WORKS

The Clerk reported on the tendering process for playground work initiated on behalf of the Council and Harry's Fund. He reminded Members that the process of selecting a playground supplier required a qualitative assessment of proposals submitted for a set budget, with a view to making a commitment to work with a preferred supplier to agree and deliver a scheme within that budget. He confirmed that following the invitation to submit proposals and given the terms under which proposals were to be assessed, the Chairman had agreed to the opening of the tenders at a workshop involving the Clerk, and representatives of Harry's Fund. The workshop had taken place and was attended by the consultant landscape architect and the artist previously appointed. The Clerk submitted a tender report to Members, based on the conclusions of the workshop and the technical assessment of the proposals undertaken by the landscape architect.

RESOLVED that, exercising their delegated powers, the recommendation of the workshop and landscape architect be accepted by the Committee, and that Wicksteed Playscapes be appointed as the preferred supplier for playground equipment and safety surfacing.

The meeting ended at 7.40 pm.

Signed

Dated 02 July 2013

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 July 2013 at 7.00pm
in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors A Melen R Lewis G Davies D Lewis D Atkins A Kingra K
Taylor A Thomas P Vine N O'Sullivan

Apologies L Tams G Threlfall

51 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 6 - Planning Applications at the start of the meeting.

52 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 June 2013 be confirmed as a correct record.

53 MATTERS ARISING

1. Further to Minute 37.1 regarding a decision as to the future of Gellinudd Hospital, the Clerk reported that no update had been received following his enquiry, but Councillor A Thomas advised Members on the forthcoming meetings of the Local Health Board. RESOLVED noted.
2. Further to Minute 37.2 relating to the Mynydd y Betws Wind Farm Community Fund, Councillor D Lewis indicated that the fund had now been launched, forms were available and that he would be contacting local organisations, RESOLVED noted.
3. Further to Minute 46.5 regarding the RES Windfarm site visit, Councillors D Atkins and D Lewis provided updates. RESOLVED noted.

54 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

67-70)	Staff	Wages, Expenses)	
71)	City & County of Swansea	Pension Contributions)	2328.89
72)	Prudential	Pension Contributions)	
73	HMRC	Income Tax and NI	582.82
74	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	278.00
75	Neath Port Talbot CBC	Non Dom Rates Rhos CC	357.00
76	Corona Energy	Gas Alltwen CC	210.12
77	British Gas	Electricity Rhos CC	67.10
78	British Gas	Gas Rhos CC	158.66

79	SWALEC	Electricity Alltwen CC	201.48
80	Arborum	Tree Surgery Gwynfryn and Rhos Parks	1860.00
81	GB Sport and Leisure UK Ltd	Playground Repairs Rhos Pk	798.00
82	Ecosolve Ltd	Playing Field Maintenance 1	7227.00
83	Capel yr Alltwen	Cemetery Maintenance Contribution	350.00
84	Ebeneser Rhos	Cemetery Maintenance Contribution	200.00
85	Cilybebyll Parish Churchyard Maintenance Fund	Cemetery Maintenance Contribution	200.00
86	Cilybebyll PCC	Cemetery Maintenance Contribution	100.00
87	Groundwork BNPT	Consultancy Fees Harry's Pk	3836.40

RESOLVED that the following receipts be noted –

1	Alltwen CC	June Income	318.50
2	Rhos CC	June Income	209.50

RESOLVED that the sum of £15,000.00 be transferred from the Council's Business Account to its Current Account and £3,397.00 be transferred from the Council's Deposit Account to its Current Account.

55 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this item, left the Chamber and took no part in the discussion or voting thereon)

RESOLVED no objection to the following application, subject to the landscape belt being of appropriate species that will not grow to impede the view of properties situated on Dyffryn Road -

12/0577	Residential Development (Amended Plans)	Land at rear of 26 Graig Road Alltwen
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RESOLVED no objection to the following application, subject to the view of the NPT CBC arboricultural officer -

13/0157	Work on TPO Trees	93 Gwyn Street Alltwen
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56 MAINTENANCE

RESOLVED that the lane from Rhos Park to Neath Road be added to the list.

57 COMMUNITY CENTRE MANAGEMENT

The Clerk reported on the need to renew lighting units at Rhos Community Centre, and outlined a price received from the Council's contractors.

RESOLVED that the work be undertaken unless the Clerk was able to identify an alternative means of addressing the problem.

58 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

59 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 11 June 2013 be adopted. Further RESOLVED that the Chair and Clerk be authorised to expedite any payments due between meetings of Council in order to facilitate early grant claims, and that cheque signatories be authorised to respond accordingly.

60 COMMUNITY GARDENS/ALLOTMENTS AT RHOS PARK

Councillor G Davies and the Clerk reported on courses that they had recently attended, facilitated by the Federation of City Farms and Community Gardens, and which would inform Council's consideration of the possibility of establishing a community garden or allotment at Rhos Park. RESOLVED that the possibility of undertaking a community consultation be explored before any approach for further advice is made.

61 ALLTWEN PARK

The Clerk indicated that no substantive response had yet been received from NPT CBC Estates Department in response to his enquiry. Councillor D Lewis confirmed that there were, however, some discussions occurring with an adjacent landowner. RESOLVED that the subject be retained on the Council's agenda so that various appropriate uses could be explored further.

62 THE SOUTH WALES PROGRAMME

The Clerk referred to literature circulated on behalf of five Health Boards in South Wales and South Powys as part of a consultation into the future delivery of specialist hospital services. Members discussed the proposals and options outlined. RESOLVED that the Clerk respond to the consultation conveying the Council's support for "Option 3", as it considers that it best meets the needs of local stakeholders and the efficient delivery of the services to be provided.

63 RHOS PARK PLAYING FIELD

The Clerk summarised the report submitted by the Sports Turf Research Institute on the Rhos Park Playing Field following their inspection in June. The report indicated that the Playing Field was now responding well to the maintenance regime, and that subject to a minor adjustment in specification, that work should continue on the same basis. RESOLVED noted.

64 WELSH GOVERNMENT DRAFT GUIDANCE - LOCAL GOVERNMENT (WALES) MEASURE 2011

RESOLVED that this item be discussed at a Special Meeting of Council.

65 ICT WEBSITE GRANT

The Clerk reported on correspondence received from One Voice Wales in relation to the recently announced Welsh Government grant to local councils, via principal councils, in order to promote the delivery and improvement of existing websites. RESOLVED that Council await the receipt of proposals from NPT CBC, and that in the meantime, the Clerk explore options for improving the Council's current arrangements.

66 CORRESPONDENCE

RESOLVED that the following item be actioned as indicated -

3 NPT CBC Chief Executive Information re Community Review
Item be discussed at a Special Meeting of Council.

RESOLVED that the following items of correspondence be noted -

- | | | |
|----|--|---|
| 1 | One Voice Wales | NPT Area Committee |
| 2 | NPT CBC Engineering | Letter re Playground Signs Brynmorgrug |
| 3 | NPT CBC Chief Executive | NPT CBC Community Councils Liaison Forum |
| 4 | NPT Children and Young People's Partnership | Survey re Play Sufficiency Standards |
| 5 | NPT CBC Planning | Notice of Planning Appeal |
| 6 | Welsh Government | Consultation re Draft Technical Advice Note 23 - Economic Development |
| 7 | NPT CBC | E-mail re Corporate Improvement Plan 2013-16 |
| 8 | Commission on Public Service Governance and Delivery | Letter re Consultation |
| 9 | Welsh Government | Consultation on Renting Homes White Paper |
| 10 | CPRW | Journal |
| 11 | Public Service Ombudsman for Wales | Annual Report 2012/13 |

67 ANY OTHER URGENT BUSINESS

RESOLVED that the Clerk write to Mrs Day who had recently retired as a School Crossing Patrol Officer at Alltwen Primary School.

The meeting ended at 9.00pm.

Signed

Dated 03 September 2013

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of a Special Meeting of Council held on Tuesday 06 August 2013 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Threlfall

Present Councillors R Lewis D Atkins K Taylor A Thomas P Vine L Tams G Threlfall M Spooner

Apologies Councillors A Melen G Davies D Lewis N O'Sullivan

68 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 4 - Planning Applications at the start of the meeting.

69 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

88-91)	Staff	Wages, Expenses)	
92)	City & County of Swansea	Pension Contributions)	2286.63
93)	Prudential	Pension Contributions)	
94	HMRC	Income Tax and NI	644.61
95	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
96	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
97	Corona Energy	Gas Alltwen CC	114.62
98	British Gas	Electricity Rhos CC	62.02
99	British Gas	Gas Rhos CC	111.55
100	Lliw Building Supplies	Building Materials	150.03
101	Trade UK	Building Materials	91.93
102	British Gas	Gas Rhos CC	58.09
103	One Voice Wales	Training Courses	40.00

RESOLVED that the following receipts be noted –

1	Rhos CC	July Income	175.00
2	Harry's Fund	Match Funding Harry's Park	14241.00

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Account to its Current Account.

70 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications -

13/0046	Sewer Infrastructure	Rear of Tesco Supermarket Alltwen
13/0669	Rear Conservatory	116 Ty'n y Cae Alltwen

71 CHRISTMAS LIGHTING PROVISION - ALLTWEN TRIANGLE

The Clerk referred to the quotation received for the provision of Christmas Lighting on Alltwen Triangle. RESOLVED that the quotation be accepted.

72 LOCAL GOVERNMENT (WALES) MEASURE 2011: PART 7

The Clerk summarised the previously circulated consultation document on guidelines relating to Part 7 of the Local Government (Wales) Measure 2011. Members considered the individual provisions in turn. RESOLVED that the Clerk respond by indicating that the Council -

- notes the document and looks forward to hearing of the further development of proposals mentioned but not yet fully pursued by WG
- would not wish to see radical changes to current funding arrangements, and although it would welcome a constructive debate, would be concerned if there was a move to hypothecated grants with a reduction in the discretion of community councils to use their budgets as they see fit.

73 REVIEW OF COMMUNITIES AND ELECTORAL ARRANGEMENTS

The Clerk referred to the consultation received from Neath Port Talbot CBC in respect of the review of communities and electoral arrangements that it was undertaking. RESOLVED that Council indicate its view that no changes to boundaries or electoral arrangements as they affect the Cilybebyll area were necessary, and refer to the similar recent conclusions of the Local Government Boundary Commission for Wales in its response.

74 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted -

- | | | |
|---|---|---|
| 1 | NPT Children and Young People's Partnership | Letter re Summer Playschemes |
| 2 | Play Wales | Journal |
| 3 | NPT CBC Planning | Notice of Appeal - Plas Farm Cilybebyll |

75 ANY OTHER URGENT BUSINESS

RESOLVED that -

- Council's appreciation be recorded for the recent successful event at Brynmorgrug Playground,
- consultation on the NPT Local Development Plan Deposit Draft was imminent.

The meeting ended at 8.10 pm

Signed

Dated 03 September 2013

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 September 2013 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Threlfall

Present Councillors P Vine G Threlfall L Tams M Spooner D Lewis K Taylor D Atkins A Thomas A Kingra E Harris

Apologies Councillor R Lewis N O'Sullivan A Melen

76 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 8 on the agenda - Planning Applications.

77 BETHAN JENKINS AM

The Chairman welcomed Bethan Jenkins AM. Ms Jenkins explained that she was attending community council meetings across her constituency area, in order to raise her awareness of local issues and brief local Members of the range of issues that she was currently addressing in the Assembly. She referred in particular to the Health Programme changes, Parking in Gear campaign, the Local Development Plan, reduction in bus services and the proposed Financial Literacy Programme. She responded to a range of questions on these subjects and also commented on the Welsh Government Transformation Programme for Education, the need for permanent solutions for school parking problems, and difficulties in engaging with infrastructure companies in a manner that links to government policy. The Chairman thanked Ms Jenkins for attending Council and she thereupon withdrew from the meeting.

78 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the monthly meeting of Council held on 02 July 2013 be confirmed as a correct record.

79 MINUTES OF A SPECIAL MEETING OF COUNCIL

RESOLVED that the Minutes of a special meeting of Council held on 06 August 2013 be confirmed as a correct record.

80 MATTERS ARISING

Further to Minute 59 regarding Harry's Park, the Clerk confirmed that no financial transactions had been undertaken, but that there was progress on site although subject to delays as changes in design had been necessary. This

necessitated the unavoidable loss of one pine tree. RESOLVED that the report be noted.

81 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

104-107)	Staff	Wages, Expenses)	
108)	City & County of Swansea	Pension Contributions)	1889.52
109)	Prudential	Pension Contributions)	
110	HMRC	Income Tax and NI	515.61
111	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	278.00
112	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	357.00
113	Corona Energy	Gas Alltwen CC	94.74
114	British Gas	Electricity Rhos CC	55.68
115	Ecosolve Ltd	Playing Field Maintenance 2	505.44
116	Pontardawe Town Council	Activities Leaflet	150.00
117	Cotton & Sons	Cleaning Materials	26.28
118	R Lanchbury	Quarterly Expenses	207.26
		Reimbursement	

RESOLVED that the following receipts be noted –

1	Alltwen CC	July Income	419.50
2	Rhos CC	August Income	112.50

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Account to its Current Account is requested.

82 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in this Item, left the Chamber and took no part in the discussion or voting thereon)

RESOLVED that no objection be made to the following applications -

13/0595	Extension and Improvements	Ynysymond Uchaf Farm Glais Road Alltwen
13/0659	Barn Conversions for Tourist Accommodation	Plas Farm, Cilybebyll
13/0744	Conservatory	81 Graig Road Gellinudd
13/0750	Extensions	162 Delffordd Rhos

83 MAINTENANCE

There were no substantive reports relating to Maintenance.

84 COMMUNITY CENTRE MANAGEMENT

The Clerk reported that the boilers at the community centres had been serviced and that he was awaiting a price for a routine maintenance job. RESOLVED noted.

85 PACT MEETINGS

There were no substantive reports relating to PACT meetings.

86 2012/13 ACCOUNTS

The Clerk reported that the external auditor had indicated that there were no matters that he needed to raise with Council. RESOLVED that the Chairman and Clerk be authorised to certify the Annual Return accordingly.

87 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

88 2013-14 PAY AWARD

The Clerk presented a factual report on the recommendations received with regard to the nationally negotiated pay award effective from 1 April 2013.

(The Clerk withdrew from the meeting after offering his factual report, and took no further part in the discussions or decisions in respect of this item)

It was RESOLVED that further to the notifications from One Voice Wales and the Society of Local Council Clerks, wages and salaries of all employees be increased in accordance with the pay award, and that the Clerk's expenses be increased at the same %age rate.

It was further RESOLVED that the Clerk investigate the implications of the Council considering payment of a "living wage".

89 WEBSITE

The Clerk summarised the initiative of the Welsh Government in offering grants to community councils to provide or upgrade their websites, along with a series of offers made to Council by private companies. He circulated details of the Council's existing website along with other examples and sought advice on possible courses of action. Members expressed their general satisfaction with current arrangements, and the fact that these were financially advantageous. RESOLVED that the Clerk explore whether there were opportunities to pursue regarding a dedicated e-mail account, introducing content on the history of the area, and undertaking further promotion.

90 NEATH PORT TALBOT LOCAL DEVELOPMENT PLAN

The Clerk summarised the Deposit Draft of the Neath Port Talbot Local Development Plan, and indicated that comments were invited by 15 October 2013. RESOLVED that the Clerk circulate a briefing note and place an item on the agenda of the next meeting of Council.

91 CASUAL VACANCY

The Chairman reported that Councillor Gareth Davies had tendered his resignation as a Member of the Council. Members referred to the significant work undertaken by Councillor Davies during his terms of office, both within the Council and outside as a volunteer. RESOLVED that the Clerk write to Mr Davies to express the Council's appreciation of his commitment over the years. Further RESOLVED that the Clerk's report on consequential actions be noted.

92 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated -

- | | | |
|---|------------------|--|
| 1 | Rhos Resident | e-mail re Rhos Park Playground |
| Refer to Finance and Development Committee for consideration. | | |
| 11 | Cymunedau | Invitation to join Welsh Language Communities Alliance |
| Clerk to investigate further. | | |
| 14 | Welsh Government | Consultation Document - Designated Persons Order |
| 15 | Mr S B | Letter of Resignation from Employment |
| 16 | Hafal | e-mail re Gellinudd Hospital |
| Reports be submitted to the next meeting of Council. | | |

RESOLVED that the following items of correspondence be noted -

- | | | |
|----|---|---|
| 2 | One Voice Wales | Sept - Dec 2013 Training Programme |
| 3 | NPT CVS | Invitation to AGM |
| 4 | South Wales Police | Performance Update |
| 5 | Pontardawe Town Council | Out of School Activities Leaflet |
| 6 | NPT Family Information Service | Information Leaflets |
| 7 | NPT CBC Transport | Bus Service Information |
| 8 | Welsh Government Public Appointments Unit | Community Health Council Appointment Advertisement |
| 9 | Welsh Government Planning | Changes to Permitted Development Rights |
| 10 | Natural Resources Wales | Info on Review of Open Country and Registered Common Land |

- | | | |
|----|-----------------------------|--|
| 12 | Older Person's Commissioner | Information re services |
| 13 | NPT CBC Planning | Notice of Appeal - Letty'r Gof Farm
Gellinudd |
| 17 | One Voice Wales | Notice of Area Committee |

93 ANY OTHER URGENT BUSINESS

RESOLVED noted that a "food bank meeting" had been convened in Pontardawe on 10 September 2013.

The meeting ended at 9.08 pm

Signed

Dated 01 October 2013
